

PRIVACY POLICY ON THE PROCESSING OF PERSONAL DATA FOR REGISTRATION FOR FREE WEBINARS

(Art. 13 EU Reg. 679/2016)



1. WHO PROCESSES MY DATA?

Your personal data is processed in joint controllership by the following entities: lawyer Silvia Stefanelli, lawyer Andrea Stefanelli and Stefanelli&Stefanelli Servizi Legali s.r.l.s (hereinafter referred to as Studio legale Stefanelli&Stefanelli).

You may contact the Data Controller:

- by telephone at: (+39) 051.520315
- via email at: privacy@studiolegalestefanelli.it

2. FOR WHAT PURPOSES IS MY DATA PROCESSED AND WHY IS THE PROCESSING LAWFUL?

PURPOSES	LEGAL BASIS	OBLIGATION TO PROVIDE DATA
User registration for webinars organised by the firm	The processing of your data is lawful because it is necessary for the performance of the contract concluded between you and the data controller in relation to your request to register to the webinar.	For this purpose, you are free not to provide your data, but if you do not provide it, you will not be able to register to the webinar.
Sending communications relating to the activities of the data controllers (such as commentaries and newsletters on regulatory updates, judicial rulings, and courses) to individuals whose data has been collected through personal contact with the data controllers or their collaborators.	Contact data is processed based on the <u>data subject's express consent</u> .	Consent to the processing of data is <u>voluntary</u> , but failure to provide the data will make it impossible to receive the informational material. Consent may be withdrawn at any time.

3. TO WHOM WILL MY DATA BE COMMUNICATED?

Your personal data, for the purposes of webinar registration and newsletter delivery, is processed by the employees and collaborators of the data controllers.

Third parties who process data on behalf of the Data Controller, as Data Processors, may have access to your data, including providers of IT services (CRM), website maintenance providers or services for sending communications.

In particular, the newsletter is sent via the Intuit - Mailchimp system, an American company that has adhered to the data privacy framework. (Participant Search (dataprivacyframework.gov)).

You may request the full list of recipients of your personal data by writing to the email address: privacy@studiolegalestefanelli.it.

In any case, your personal data will not be disseminated.

4. ARE MY DATA TRANSFERRED OUTSIDE THE EUROPEAN UNION?

Your data are transferred outside the European Union. The transfer of your data is lawful because the European Commission has determined that the third country to which they are transferred provides an adequate level of protection for your data.

5. HOW LONG WILL MY DATA BE STORED?

Your data will be retained for the time necessary to complete the activities related to the webinar for which you requested registration.

If you have given your consent to receive our newsletters, your data will be retained until consent is withdrawn. Consent can be easily revoked via the "Unsubscribe" link included in all our communications or by sending a request via email to privacy@studiolegalestefanelli.it.

The data controller will irreversibly delete the data using methods of destruction or secure deletion.

6. WILL I BE SUBJECT TO PROFILING?

In no case will your data be used to obtain information about your preferences or behaviour, nor will you be subject to any decision based solely on the automated processing of your personal data.

7. WHAT ARE MY RIGHTS?

You have the following rights:

- **Right of access to data:** the right to obtain confirmation from the Controller as to whether or not personal data concerning you are being processed and, if so, to gain access to your personal data – and a copy thereof – and to receive information related to the processing;
- **Right to rectification of data:** the right to obtain from the Controller, without undue delay, the rectification of inaccurate personal data concerning you and the completion of incomplete personal data, including by providing a supplementary declaration.
- **Right to data erasure:** the right to obtain from the Controller, without undue delay, the erasure of personal data concerning you for any of the following reasons:
 - The personal data are no longer necessary for the purposes for which they were collected or otherwise processed;
 - The data subject objects to the processing, and there is no overriding legitimate reason to continue the processing;
 - The personal data have been processed unlawfully;
 - The personal data must be erased to comply with a legal obligation to which the Controller is subject;

- The personal data were collected in connection with the offering of information society services.
- **Right to restriction of processing:** the right to obtain from the Controller a restriction on processing under one of the following conditions:
 - You contest the accuracy of the personal data, for the period necessary for the Controller to verify the accuracy of the data;
 - The processing is unlawful, and you object to the erasure of the personal data and instead request the restriction of their use;
 - Although the Controller no longer needs them for processing purposes, the personal data are necessary for you to establish, exercise, or defend a legal claim;
 - You have objected to the processing, pending verification of whether the Controller's legitimate grounds outweigh your own.
- **Right to data portability:** the right to receive, in a structured, commonly used, and machine-readable format, the personal data concerning you provided to the Controller and to transmit such data to another Controller if the processing is based on consent or a contract and is carried out by automated means.
- **Right to object to processing:** the right to object to processing carried out for the performance of a task in the public interest or in connection with the exercise of public powers or based on the Controller's or third parties' legitimate interests, as well as the right to object to the processing of personal data concerning you carried out for direct marketing purposes, including profiling insofar as it relates to such direct marketing.
- **Right not to be subject to a decision based solely on automated processing:** including profiling, which produces legal effects concerning you or similarly significantly affects you.

You may exercise your rights by sending a request to the Controller's email address: privacy@studiolegalestefanelli.it. The Controller will respond as soon as possible and, in any case, no later than 30 days from your request.

8. HOW CAN I FILE A COMPLAINT?

If you wish to file a complaint regarding how your personal data are processed by the Data Controller or regarding the handling of a complaint you have submitted, you have the right to lodge a complaint directly with the Italian Data Protection Authority following the procedures indicated on the website: www.garanteprivacy.it.